## FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

Central Florida Chapter, Paralyzed Veterans of America, Inc.

> For the Years Ended September 30, 2018 and 2017

#### Central Florida Chapter, Paralyzed Veterans of America, Inc.

#### **Table of Contents**

	Page
Independent Auditor's Audit Report	1-2
Financial Statements	
Statements of Financial Position	3
Statements of Activities and Changes in Net Assets	4
Statements of Functional Expenses - September 30, 2018	5
Statements of Functional Expenses – September 30, 2017	6
Statements of Cash Flows	7
Notes to Financial Statements	8-14

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors and Members of Central Florida Chapter, Paralyzed Veterans of America, Inc.

We have audited the accompanying financial statements of Central Florida Chapter, Paralyzed Veterans of America, Inc. (the "Organization"), which comprise the statement of financial position as of September 30, 2018 and 2017, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unqualified audit opinions.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Central Florida Chapter, Paralyzed Veterans of America, Inc. as of September 30, 2018 and 2017, and the results of its operations and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Maitland, Florida January 25, 2019

#### CENTRAL FLORIDA CHAPTER, PARALYZED VETERANS OF AMERICA, INC. STATEMENTS OF FINANCIAL POSITION September 30, 2018 and 2017

#### **ASSETS**

	2018	2017
Current Assets	<del>1,000,000,000,000,000,000,000,000,000,0</del>	W
Cash and cash equivalents	\$ 138,015	\$ 104,452
Investments, at fair value	1,024,986	1,008,053
Durable medical equipment	51,962	46,874
Prepaid expenses		4,465
Total Current Assets	1,214,963	1,163,844
Property and Equipment,		
Net of Accumulated Depreciation	113,636	121,096
TOTAL ASSETS	\$ 1,328,599	\$ 1,284,940
LIABILITIES AND NET ASSE	<u>TS</u>	
Current Liabilities		
Accrued vacation and sick pay	\$ 15,635	\$ 15,498
Total Current Liabilities	15,635	15,498
Net Assets		
Net assets without donor restrictions	1,312,964	1,269,442
Total Net Assets	1,312,964	1,269,442
TOTAL LIABILITIES AND NET ASSETS	\$ 1,328,599	\$ 1,284,940

## CENTRAL FLORIDA CHAPTER, PARALYZED VETERANS OF AMERICA, INC. STATEMENTS OF ACTIVITIES and CHANGES IN NET ASSETS Years Ended September 30, 2018 AND 2017

	2018	2017
Unrestricted Net Assets		
Operating Support & Revenue:		
PVA National Contribution	154,147	158,065
NVWG 2018 Revenue	125,686	800
Advertising	4,077	2,262
Fund raising:		
Charity golf tournament	28,543	23,128
Memorabilia and other merchandise	1,608	1,020
GIVE	19,975	26,196
Donations:		
Cash:		
General	48,540	21,424
Other	9,693	18,431
Non-cash:		
Vehicle donation	<del>-</del> .	15,000
Other	1,250	750
Repurposed durable medical equipment and other	73,710	101,725
Total Support & Revenue	467,229	368,801
Operating Expenses:		
Program Services:		
Member benefits and functions	60,582	53,931
Sports and recreation	152,233	145,232
Repurposing of durable medical equipment	74,022	91,969
2018 NVWG Games	109,301	6,658
Occupancy cost	32,556	32,734
Grants and Awards	14,474	5,357
Total Program Services	443,168	335,881
Supporting Services:		4
Management and general	51,343	43,119
Fundraising	11,163	12,623
Total Supporting Services	62,506	55,742
Total Operating Expenses	505,674	391,623
		371,023
Non-Operating Support & Revenue:	40.741	11.754
Dividend and interest income	40,741	11,754
Realized capital gains (losses)	37,600	12,228
Change in unrealized gain (loss) on investments	3,626	116,073
Total Non-Operating Support & Revenue	81,967	140,055
Increase (Decrease) in Unrestricted Net Assets	43,522	117,233
Total Increase (Decrease) in Net Assets	43,522	117,233
Net Assets at Beginning of Year	1,269,442	1,152,209
Net Assets at End of Year	\$ 1,312,964	\$ 1,269,442

# CENTRAL FLORIDA CHAPTER, PARALYZED VETERANS OF AMERICA, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended September 30, 2018

			Program Services	Services				Support Services	ervices	
	Membership & Benefits	Durable Medical Equipment	Sports And Recreation	2018 NVWG Games	Occupancy Cost	Grants and Awards	Total	Management & General	Fund <u>Raising</u>	Total
	\$ 7,905	ï		ï	r	•	\$ 7,905	i		
	ř	68,622	•	ï		¥	68,622	į		,
	85,378		40,000	٠	a	a	125,378	37,234	Į.	37,234.25
	1	ī	ı	ī	31		ì	2,500	Э	2,500
	•	5,400	1	•	20,096	1	25,496	•	•	•
	1,104	•	•		91	81	1,104	1	<b>1</b>	•
	19,178	1	ı		•	112	19,178	1	(1)	1
	6,553	1	ı	•	at a	•	6,553	•	L	£.
	•	•	•	·	E	10	a 🗒	2,528	Ų,	2,528
	10,616	Ü	ſ	•	r	Е	10,616		•	ľ
	2,033		Ľ	i	E	¥8	2,033	T.	1	ř
	•0	•	ı		J.	T	Ţ	I.	11,163	11,163
	r		•		16	13,966	13,966			Ĭ
	11,614		1	•			11,614			1
		1	3	Ĩ	.1	1	1	180		180
		•	26,855	•	<b>31</b>	** <b>I</b>	26,855			1
	2.1	1	1	109,301		<b>3</b>	109,301	1		1
	1,579	•	1		21	•	1,579		•	1
	21	•	•		ı	508	208	1	1	T
	1	i	1	•		ts	r	8,901	ľ	8,901
	E.	•	ı	·	12,460	<b>I</b> S	12,460	<b>9</b> 8	i	ľ
5888	\$ 145,960	\$ 74,022	\$ 66,855	\$ 109,301	\$ 32,556	\$ 14,474	\$ 443,168	\$ 51,343	\$ 11,163	\$ 62,506

The accompanying notes are an integral part of these financial statements.

CENTRAL FLORIDA CHAPTER, PARALYZED VETERANS OF AMERICA, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended September 30, 2017

				Program Services	vices				Support Services	ervices		
	Membership & Benefits		Durable Medical Equipment	Sports And Recreation	2018 NVWG Games	Occupancy Cost	Grants and Awards	Total	Management & General	Fund Raising	Total	
Member Events	\$ 18,	18,861	r	ē	ř	1	1	\$ 18,861	i i	•	69	
Medical Equipment Donated		I.	76,901	·		ı	r	76,901	1			
Salaries and Benefits	65,	65,381		40000	ı	e <b>r</b>	ı	105,381	31,827	٠	31,827	
Professional Fees		La	ĸ		٠	l:	e	•	1,291	500 100 500		
Occupancy Cost		ı	E)	ľ	·	20,566	E)	20,566	II.			
Postage	ę,	3,022		•		T <sup>®</sup>	<b>U</b>	3,022	18	Î		
Publications	7,	381	1	1	1		E	7,381	L	•		
Office Expense	ř	3,821		ı	,	1	1	3,821	1	ı		
Telephone & Internet		a•	a	1		110			2,439	•		2,439
Travel	15,	15,625	§ <b>1</b>	1	•	S 8 1	9	15,625		1		
Training and Education	,2	2,166	in .	1	1	ı	i •	2,166		1		
Fundraising Costs		,	ă	1	•	i	à.	1	<b>:</b>	12,208		12,208
Grants and Awards			•	•	•	1	3,182	3,182	å.	Ī		
Conferences and Meetings		1	11,584	•	•	1	7	11,584		•		
Furniture Equipment and Rental		•	3,484	•		1	•	3,484		Ĩ		
Sports and Recreation Expenses		,	1	39,851	•	1	•	39,851	•	•		
Merchandise Cost		•	c	r	•	1			•	415		
2018 NVWG Games		•	E	ŗ	6,658	r	ı	6,658	•	į		
Advertising and Promotion	ť	3,055	C	C	•	r	1	3,055	T:	ī		
Community Service			•	•	ı	r	2,175	2,175	L	Î		
Management and General		1	313	1	313	E.		ı	7,562			7,562
Depreciation Expense		ì	•	•	ř	12,168		12,168	N E	Š		
Total	\$ 119,	119,312 \$	696,16	\$ 79,851	\$ 6,658	\$ 32,734 \$		5,357 \$ 335,881	\$ 43,119	\$ 12,623	\$ 55,742	110

The accompanying notes are an integral part of these financial statements.

## CENTRAL FLORIDA CHAPTER, PARALYZED VETERANS OF AMERICA, INC. STATEMENTS OF CASH FLOWS Years Ended September 30, 2018 AND 2017

	 2018	 2017
Cash Flows from Operating Activities Increase (decrease) in net assets	\$ 43,522	\$ 117,233
Adjustments to reconcile increase in net assets		
to net cash from operating activities:	5/8/7	998 S 892
Depreciation expense	12,460	12,168
Unrealized (gain) loss on investments	(3,626)	(116,073)
Increase in durable medical equipment	(5,088)	(46,874)
Increase (decrease) in cash due to changes in:		
(Increase) decrease in prepaid expenses	4,465	(2,999)
Increase (decrease) in accrued vacation and sick pay	137	15,133
Net Cash Provided by (used in) Operating Activities	51,870	 (21,412)
Cash Flows from Investing Activities		
Purchase of investments	(78,307)	(23,982)
Redemption of investments	65,000	110,000
Purchase of property and equipment	(5,000)	(8,206)
Net Cash Provided by (used in) Investing Activities	 (18,307)	77,812
Net Increase (Decrease) in Cash and Cash Equivalents	33,563	56,400
Cash and Cash Equivalents at Beginning of Year	 104,452	 48,052
Cash and Cash Equivalents at End of Year	\$ 138,015	\$ 104,452

#### NOTE 1 - Nature of Activities and Summary of Significant Accounting Policies

#### **Nature of Activities:**

Central Florida Chapter, Paralyzed Veterans of America, Inc. (the "Organization") was incorporated as a Florida, not-for-profit corporation on June 13, 1977. The Internal Revenue Service determined the organization to be sanctioned under Section 501(c) (3). The organization was formed for the main purpose of aiding and assisting veterans of the armed forces of the United States of America and other persons who have suffered injury or disease of the spinal cord.

#### **Significant Accounting Policies:**

#### **Fund Accounting**

The financial statements of the organization are prepared on the accrual basis of accounting and in conformity with the standards promulgated by the American Institute of Certified Public Accountants. Under Financial Accounting Standards Board Accounting Standards Codification (ASC) 958-205, Not-for-Profit Entities - Presentation of Financial Statements, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. All of the Organization's net assets are unrestricted.

#### Cash and Cash Equivalents

The organization considers cash equivalents as short-term, low risk, highly liquid investments which are readily convertible to cash in three months or less. The Organization places its cash and cash equivalents with high credit quality financial institutions. Amounts held in financial institutions in excess of the Federal Deposit Insurance Corporation (FDIC) at September 30, 2018 and 2017 were \$0.

#### Investments

Investments are reported at fair value based on quoted market prices or, in the case of certain securities, at estimated values provided by fund managers, if available, or other valuation methods.

## **NOTE 1- Nature of Activities and Summary of Significant Accounting Policies** (Continued)

#### Income Taxes

The organization is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code (Code) and that contributions are tax deductible to donors under section 170 of the Code.

Under ASC 740-10, an organization must recognize the tax benefit associated with tax positions taken for tax return purposes when it is more likely than not that the position will be sustained. CFCPVA does not believe there are any material uncertain tax positions and; accordingly, it will not recognize any liability for unrecognized tax benefits. The Organization has filed for and received income tax exemptions in the jurisdictions where it is required to do so. Additionally, the Organization has filed Internal Revenue Service Form 990 and Form 990-T tax returns as required and all other applicable returns in those jurisdictions where it is required. The Organization believes that it is not subject to U.S. federal, state and local, or non-U.S. Income tax examinations by tax authorities for fiscal years before 2015. For the years ended September 30, 2018 and 2017 respectively, there were no interest or penalties related to uncertain tax positions recorded or included in the consolidated statement of activities.

#### Contributed Goods and Services

The Organization receives donations of durable medical equipment (motorized wheelchairs, walkers, etc.) which are then refurbished and given to those in need. Recipients do not have to be veteran in order to receive the equipment. The program is called REEP (refurbished equipment exchange program). At September 30, 2018 and 2017, the Organization's REEP consisted of refurbished durable medical equipment and a vehicle. Contributions are considered to be available for unrestricted use unless specifically restricted. Donated equipment is recorded at fair market value discounted by 50% and is reflected as such in the financial statements.

Donated services or discounted rates given to the organization for materials and services used in providing the various programs and activities are not recorded because there is no objective basis available to value such goods and services. A substantial number of volunteers have donated or discounted a significant amount of time and goods to help further the organization's program services and its administration.

## NOTE 1- Nature of Activities and Summary of Significant Accounting Policies (Continued)

#### Contributed Goods and Services (continued)

Clothing that is donated on behalf of the Organization is sold through the GIVE program and the Organization receives cash from the National Organization for its share of the donated clothing. The GIVE program is administered by the National Organization. For the years ended September 30, 2018 and 2017, the amount received was \$19,975 and \$26,196, respectively.

#### Expense Recognition and Allocation

The cost of providing various programs and other activities has been summarized on a functional basis in the consolidated statements of activities and consolidated statements of functional expenses. Expenses that can be identified with a specific program or support service are charged directly according to their natural expenditure classifications. Certain costs common to multiple functions have been allocated among the various functions benefited. General and administrative expenses include those costs that are not directly identifiable with any specific function, but which provide for the overall support and direction of the Organization.

#### Recent Accounting Pronouncements Not Yet Adopted

In August 2016, the FASB issued ASU 2016-14, Not-for-Profit Entitles (Topic 958)-Presentation of Financial Statements of Not-for-Profit Entities. The ASU amends the current reporting model for nonprofit organizations and enhances their required disclosures.

The major changes include: (a) requiring the presentation of only two classes of net assets now entitled "net assets without donor restrictions" and "net assets with donor restrictions", (b) modifying the presentation of underwater endowment funds and related disclosures, (c) requiring the use of the placed in service approach to recognize the expirations of restrictions on gifts used to acquire or construct long-lived assets absent explicit donor stipulations otherwise, (d) requiring that all nonprofits present an analysis of expenses by function and nature in either the statement of activities, a separate statement, or in the notes and disclose a summary of the allocation methods used to allocate costs, (e) requiring the disclosure of quantitative and qualitative information regarding liquidity and availability of resources (f) presenting investment return net of external and direct expenses and (g) modify other financial statement reporting

### NOTE 1- Nature of Activities and Summary of Significant Accounting Policies (Continued)

#### Recent Accounting Pronouncements Not Yet Adopted (Continued)

and disclosures intended to increase the usefulness of nonprofit financial statements. The ASU is effective for fiscal years beginning after December 15, 2017. Early adoption is permitted. The provisions of the ASU must be applied on a retrospective basis for all years presented although certain optional practical expedients are available for periods prior to adoption. Management is currently evaluating the impact of their pending adoption of the new standard on the financial statements.

#### Advertising Costs

Advertising costs are charged to operations when incurred.

#### NOTE 2 - Fair Value Measurements and Investments

The fair value of financial instruments is presented based upon a hierarchy of levels that prioritize the inputs of valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. The three levels of the fair value hierarchy are described as follows:

- Level 1 Unadjusted quoted prices in active markets for identical assets or liabilities.
- Level 2 Inputs other than quoted prices in active markets within Level 1 that is either directly or indirectly observable.
- Level 3 Significant unobservable inputs for the asset or liability in which little, or no market data exists.

The following is a description of the valuation methodologies used for instruments measured at fair value. If available, quoted market prices are used to value investments. Equities are valued at the closing price reported on the major market on which the individual securities are traded.

#### NOTE 2 - Fair Value Measurements and Investments (Continued)

All of the Organization's assets for the years ended September 30, 2018 and 2017 were Level 1. At September 30, 2018 the cost and fair value of the Organization's investments was \$882,958 and \$1,024,986 respectively. At September 30, 2017, the cost and fair value of the Organization's investments was \$833,782 and \$1,008,053 respectively.

Investment income for the year ended September 30, 2018 was comprised of \$40,741 of dividend and interest income, \$37,600 realized capital gains and \$3,626 of unrealized gain. Investment income for the year ended September 30, 2018 was comprised of: \$11,754 of dividend income, \$12,228 capital gain income and \$116,073 unrealized gain.

The Organization's investments are subject to certain risks, such as interest rate, credit and overall market volatility risks. Further, due to the level of risk associated with these instruments, it is reasonably possible that changes in the values of these instruments will occur in the near term and such changes could materially affect the amounts reported in the consolidated statements of activities.

At September 30, 2018 and 2017, the Organization's investments consisted of the following:

Fund	1 <u>2</u>	2018	. <u> </u>	2017
American Funds				
Fixed income mutual funds	\$	187,681	\$	523,820
Equity mutual funds	300	837,305		119,299
Total American Funds		1,024,986		643,119
Putnam Funds				
Fixed income mutual funds				243,920
Equity mutual funds				121,014
Total Putnam Funds		=		364,934
Total Funds	_\$_	1,024,986		1,008,053

#### NOTE 3 - Property and Equipment

Property and equipment are stated at cost, or, if donated, at the fair market value on the date donated. Depreciation is computed over the estimated useful lives of the related assets and is computed on the straight-line method ranging from 5 to 30 years.

Repairs and maintenance are charged to operations when incurred. The Organizations capitalization policy requires capitalization of all acquisitions and/or purchases over \$3,000. The cost and accumulated depreciation of assets that are retired or disposed of are removed from the appropriate asset and accumulated depreciation account, and any resulting gain or loss is included in income.

Property and equipment consisted of the following at September 30, 2018 and 2017:

		2018	2017		
Land	\$	65,250	\$	65,250	
Buildings and improvements		204,036		204,036	
Furniture, fixtures and equipment		110,121	83	105,121	
	3	379,407		374,407	
Less: Accumulated depreciation		(265,771)		(253,311)	
Total	\$	113,636	\$	121,096	

#### NOTE 4 - Durable Medical Equipment

The Organization receives donations of REEP (refurbished equipment exchange program) durable medical equipment which the Organization in turn either sells or gives to their clients. The Organization's REEP policy for determining the fair market value for the goods received is to research the value online and reduce the value by 50% prior to recording it on their books as a donation. As of September 30, 2018 and 2017, the value assigned to the durable medical equipment on hand was \$51,962 and \$46,874, respectively.

#### NOTE 5 - Support & Revenue Recognition

The Organization annually receives a contribution from the National Office of the Paralyzed Veterans of America. There are no restrictions placed on these contributions other than those imposed by Section 501(c) (3) of the Internal Revenue Code. Pledges are recognized as support in the year obtained from the donor. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

#### NOTE 6 – Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues, assessments and expenses. Estimates and assumptions also affect the disclosure of contingent liabilities. Accordingly, actual results could differ from those estimates.

#### NOTE 7 - Concentration of Credit Risk

Financial instruments, which potentially subject the Organization to concentrations of credit risk, are primarily cash. The Organization invests its excess cash in both time deposits and short-term liquid money market instruments with major financial institutions and the carrying value approximates market value. The Organization has experienced no losses related to investments. The Organization believes it is not exposed to any significant credit risk. At September 30, 2018 and 2017, amounts held in financial institutions in excess of the Securities Investor Protection Corporation (SIPC) limit of \$500,000 were \$524,986 and \$508,053, respectively.

#### NOTE 8 - Reclassification

#### Reclassification

Certain prior year amounts have been reclassified to conform with the current year presentation, principally related to the presentation of dividends, gains and unrealized gain (loss) on investments.

#### NOTE 9 – Subsequent Events

Events that occur after the statement of financial position date but before the financial statements were—available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the statement of financial position date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the statement of financial position date require disclosure in the accompanying notes. Management evaluated the activity of Central Florida Chapter, Paralyzed Veterans of America, Inc. through January 25, 2019 (date the financial statements were available to be issued) and concluded that the no subsequent events require recognition in the Financial Statements or disclosure in the Notes to the Financial Statements.

#### October 2017 through September 2018 Transaction Detail By Account Central Florida Chapter

Cash Basis 01/52/10 M9 62:9

						Equip Purchase	l/mu3 · Etêtê letoT
1040 · Bank of		WEW	NVWG - Tote	Bank of America	8719	81/61/60	Check
1040 · Bank of		WEW	Generators	Bank of America	6173	81/91/90	Среск
A						50 550	tneAlqiup3\mu7 · 8 t 8 qiup3\mu7 · 6 t 8 t 8
filq8	1O	Class	отеМ	Name	шиИ	Date	Type
			52.22	1869(3)			

Total 515 · Fum/Equip/Rental

**JATOT**